

NANJIL CATHOLIC COLLEGE OF ARTS AND SCIENCE
KALIAKKAVILAI
DEPARTMENT OF TAMIL
ANNUAL PLAN (2022 – 2023) ODD & EVEN Semester

	Action Plan	Responsibility	Target date
1.	Entry level test (Test, Mark list)	HOD, Class Incharge	
2.	Subject allocation, work load, Time Table <ul style="list-style-type: none"> • Work schedule, Work Diary 	HOD All faculty	
3.	Weekly Test Internal Tests, Result Analysis <ul style="list-style-type: none"> • Identification of slow learners 2 advanced learners • To conduct Remedial classes • Question Bank, Sample Question papers. • Unit wise assignments & class seminars. 	All faculty Subject Teachers Subject Teachers Subject Teachers Subject Teachers	As in Calendar
4.	ICT enabled teaching	All faculty	Twice in a month
5.	Feed Back <ul style="list-style-type: none"> • Alumini • Students, Teachers, Parents. • Visitors Diary – Resource person, Parents. 	Faculty Incharge	
6.	General instruction to faculty <ul style="list-style-type: none"> • Leave : Avoid unnecessary leave and it should be adjusted. • Work adjustment, punctuality. 	All faculty	

	<ul style="list-style-type: none"> • Participation indoor and outdoor activities. • Classroom management and discipline maintenance (in the campus as well as in the classroom). Department activities (term work, Co-operation) • Books ordering through office. • Finance management in the department. 		
7.	<p>Research</p> <ul style="list-style-type: none"> • Minimum one publication and one presentation. • Publication of a book per year. • Participation in conference/ workshop/ seminars. • Collaboration & consultancy. 	Faculty	Every Semester
8.	<p>Activities of the Department</p> <ul style="list-style-type: none"> • Tamil Association. • Department meeting • Orientation programme • Seminar • Competitions (Speech, essay writing, composing tamil poems. • Cultural Activities • World Mother Language Day • Remedial Classes Topper classes 	<p>A.S.J.</p> <p>HOD & All staff</p> <p>R.A</p> <p>L.M., S.S</p> <p>All Staff</p> <p>S.M</p> <p>A.S.J</p> <p>All Staff</p>	<p>24.02.2023</p> <p>Every Wednesday when ever required 26.08.2022</p> <p>23.01.2023</p> <p>10.08.2022</p> <p>21.02.2023</p> <p>Every Semester</p>

	<ul style="list-style-type: none"> • Student Magazine • Cine Movie • Book Review • P.T.A. Meeting • Add on Courses (NET, SET, TRB) • Study Tour • Innovation and Best Practices (donating a book to the all department Part I Tamil U.G. students & M.A. Tamil) 	<p>R.A. L.M</p> <p>All staff</p> <p>RA</p> <p>All staff</p> <p>MPT</p> <p>All staff</p>	<p>July, December</p>
9.	<p>Extension Activities</p> <ul style="list-style-type: none"> • Village Adoption • Oldage Home Visit 	<p>L.M</p> <p>R.A, A.S.J</p>	<p>18.10.2022</p> <p>24.03.2023</p>
10.	<p>Student Discipline</p> <ul style="list-style-type: none"> • Dress code, Hair dressing, Cleanliness • Punctuality • Leave, Attendance 	<p>HOD</p> <p>Class incharge</p>	
11.	<p>Celebrations</p> <ul style="list-style-type: none"> • Pongal celebrations • Teachers day • Onam celebrations • Republic day celebration (as directed by the principal) • College day, sports day, Fine Arts day 		<p>As in the calendar</p>

	<ul style="list-style-type: none"> • Founder's day celebrations (Green campus day) • Christmas Celebrations • Graduation day 		
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Head

Department of Tamil
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153, Tamil Nadu

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PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153



Nanjil Catholic College of Arts and Science, Kaliyakkavilai

DEPARTMENT OF ENGLISH
YEAR PLAN
2022-2023

Sl No	Event	Tentative Month & Week
1	Literary Association & Fresher's Day	August 2 nd Week & March
	Literary Association & Farewell Day	March 1st Week
2	Workshop	August 4 th Week
3	Library Visit	September First Week
4	Celebrate a Writer	September Second Week
	Celebrate a Writer	January 2nd week
5	Lit fest	September Second Week
6	Orphanage Visit	September 3 rd Week
	Orphanage Visit	February 1st week
7	Seminar	September 4th Week
	Seminar	February 1st week
8	Group Building Day	September Last Saturday
	Group Building Day	March 1st week
9	MoU Action plan	October 1 st Week

10	Page Turners	Every Day 6 th day order
11	Primary School Education Programme	Every Wednesday
12	Department Magazine	March 3dr week
	Birthday Gift Eco Club Department Museum Day to heed Forum For Academic Excellence	Throughout the semester



A. [Signature]
 PRINCIPAL
 Nanjil Catholic College of Arts & Science
 Kaliyakkavilai - 629 153

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 Head
 Department of English
 Nanjil Catholic College of Arts & Science
 Kaliyakkavilai - 629 153, Tamil Nadu.



**NANJIL CAHOLIC COLLEGE OF ARTS AND SCIENCE,
KALIYAKKAVILAI**

Department of Mathematics

Annual Plan-2022-23(odd)

Actions planned	Responsibility	Target date
1. Subject allocations, work load, Time table and work schedule	HOD	10-06-2022
2. Work load, lesson Plan	All Faculty	
3. Internal test, Result Analysis <ul style="list-style-type: none"> • Identification of slow learners and advanced learners • To conduct remedial classes • Question bank, sample question papers • Unit-wise assignments & Class seminars • Model Examinations • Pre-viva for PG Dissertations 	Subject Teachers	11-07-2022 17-07-2022 End of each semester Every month End of even semester
4. ICT Enabled teaching(PPT, Video etc)	All Faculty	Every day
5. PG and Mphil Dissertation	In Charge	
6. Feed back <ul style="list-style-type: none"> • Students, Teachers, Parents and Alumni • Visitors Diary- Resource person, Students and others 	In charges	Every semester
7. Research <ul style="list-style-type: none"> • Minimum one publication and one presentation • Participation in conferences/ workshops/seminars • Collaboration 	In charges	26/07/2022

8. Activities of the Department	All Faculty	Once in a week
<ul style="list-style-type: none"> • Department Meeting • Association Meeting • Paper & Poster Presentations • Quiz competition • PTA • Alumni(Dept) • IV • Latex workshop(2 days) • Library hour for PG • Hour for Language Lab • Students exposure 		18/07/2022 13/08/2022 16/08/2022 - - - 15/09/2022, 16/09/2022 - -
9. Extra Curricular Activities		-
<ul style="list-style-type: none"> • Fine arts day • YRC/NSS Camp/ Physical Education 		-
10. Extension Activities		
Village & School Adoption		
<ul style="list-style-type: none"> • Awareness Program • Oldage home visit 		19/09/2022 27/09/2022
11. Three days Workshop on SET/NET Examinations		30/10/2022

A. Srinivasan

PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153

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Head
Department of Mathematics
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153, Tamil Nadu

**NANJIL CAHOLIC COLLEGE OF ARTS AND SCIENCE,
KALIYAKKAVILAI**

Department of Mathematics

Annual Plan-2022-23(even)

Actions planned	Responsibility	Target date
1. Subject allocations, work load, Time table and work schedule 2. Work load, lesson Plan	HOD All Faculty	23-12-2022
3. Internal test, Result Analysis <ul style="list-style-type: none"> • Identification of slow learners and advanced learners • To conduct remedial classes • Question bank, sample question papers • Unit-wise assignments & Class seminars • Model Examinations • Pre-viva for PG Dissertations 	Subject Teachers	23-12-2022 8-01-2023 End of each semester Every month End of even semester
4. ICT Enabled teaching(PPT, Video etc)	All Faculty	Every day
5. PG and Mphil Dissertation	In Charge	
6. Feed back <ul style="list-style-type: none"> • Students, Teachers, Parents and Alumni • Visitors Diary- Resource person, Students and others 	In charges	Every semester
7. Research <ul style="list-style-type: none"> • Minimum one publication and one presentation • Participation in conferences/ workshops/seminars • Collaboration 	In charges	26/02/2023

<p>8. Activities of the Department</p> <ul style="list-style-type: none"> • Department Meeting • Association Meeting • Paper & Poster Presentations • Quiz competition • Mathematicians Birth/Death Days • PTA • Alumni(Dept) • IV • Seminar • Latex workshop(2 days) • Library hour for PG • Hour for Language Lab • Students exposure • FDP • Orientation Programme by Alumni 	<p>All Faculty</p>	<p>Once in a week 15/03/2023</p> <p>22/03/2023</p> <p>16/04/2023</p> <p>-</p> <p>-</p> <p>-</p> <p>May 1st week</p> <p>May 2nd week</p> <p>-</p> <p>15/05/2023</p>
<p>9. Extra Curricular Activities</p> <ul style="list-style-type: none"> • Fine arts day • YRC/NSS Camp/Physical Education 		<p>-</p> <p>-</p>
<p>10. Extension Activities</p> <p>Village & School Visit</p> <ul style="list-style-type: none"> • Awareness Program • Old age home visit 		<p>10/05/2023</p> <p>27/05/2023</p>
<p>11. Certificate courses</p> <ul style="list-style-type: none"> • Latex software 		<p>26/05/2023</p>



PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153



Head
Department of Mathematics
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153, Tamil Nadu

**NANJIL CATHOLIC COLLEGE OF ARTS AND SCIENCE
KALIYAKKAVILAI**

DEPARTMENT OF PHYSICS

ANNUAL PLAN REGISTER

Nanjil Catholic college of Arts and Science

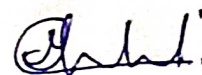
Department of Physicis

Annual Plan for the Year 2022-2023

S.No.	Program	Tentative dates
1	Freshers day for I UG	18-07-2022
2	Freshers day for I PG	19-09-2022
3	Onam Celebration	26-08-2022
4	Quiz	11-09-2022
5	Fine arts competition	23-09-2022
6	Debate	20- 01-2023
7	Group Discussion	21 -01 -2023
8	Association meeting	19-03-2023
9	Old age home visit	15-02-2023
10	Conference	4 th week of March
11	Fine arts day	02-04-2023
12	Farewell to final year students	03-04-2023



PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153



Head of the Department
Department of Physicis.
Nanjil Catholic College of Arts & Science.
Kaliyakkavilai - 629 153, Tamil Nadu

NANJIL CATHOLIC COLLEGE OF ARTS AND SCIENCE

DEPARTMENT OF CHEMISTRY

Annual Plan

Academic Year (2022-23) ODD Semester

S. No	Tentative Date/Month	Programme	Participants
1	July 3 rd week	Alumni meeting	Staff members and Alumni
2	August 2 nd week	Bridge course for Freshers	First year Students
3	August 3 rd week	Parents meeting	Secretary, Principal, Staff members and Parents
4	August 3 rd week	Commencement of Remedial classes for slow learners	Students
5	September 1 st week	Association Meeting	Staff members and Students
6	September 1 st week	Onam Celebration	College students, Teachers
7	October 1 st Week	Freshers day	Students and staff



Head

Department of Chemistry
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153, Tamil Nadu.



PRINCIPAL

Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153

Academic Year (2022-23) Even Semester

Sl No	Tentative Date	Programme	Participants
1	3 rd week of Dec 2022	Commencement of classes for Even semester	Students and staff
2	Third week of Jan 2023	Association meeting	Staff members and Students
3	Third week of Jan 2023	Training programme for school students	School students and staff
4	Last week of Jan 2023	Tour	Final year students and staff
5	Last week of Jan 2023	Commencement of Remedial classes for slow learners and coaching for advanced learners	Students
6	Second week of Feb 2023	Parents meeting	Parents and Staff members
7	First week of March 2023	Seminar	Staff members and students
8	Third week of March 2023	Industrial visit	Final year students



Head

Department of Chemistry
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153, Tamil Nadu.



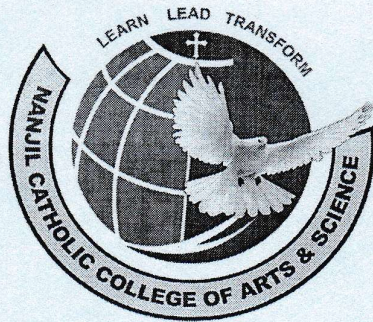
PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153

NANJIL CATHOLIC COLLEGE OF ARTS AND SCIENCE

KALIYAKKAVILAI – 629 153

(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)

DEPARTMENT OF COMPUTER SCIENCE



Academic Annual Plan

NANJIL CATHOLIC COLLEGE OF ARTS AND SCIENCE
KALIAKKAVILAI
DEPARTMENT OF COMPUTER SCIENCE
ANNUAL PLAN 2022-2023

S.No	Month of Event	Event Name	Tentative Date of event	Specialization
1	July	Alumni Meet	30/07/2022	All alumni
2	August	Orientation for freshers	1/8/2022	First year Students
3	August	Bridge Course	08-08-2022	First year Students
4	August	Teach yourself learn yourself - Awareness program	08-11-2022	Department level open book competition in connection with world book lovers day
5	August	Independence Day Competition	08-12-2022	Intra Collegiate Photography Competition
6	August	Independence Day Celebration	16/08/2022	Department level Patriatic events
7	August	Pencil Drawing- Womens Equality	31/08/2022	Deptattment Level
8	September	Poetry Writing		Department Level
9	September	School adoption for computer literacy	29-08-2022	Government high school
10	September	Group Discussion	02-09-2022	II M.Sc Students
11	September	World literacy day	08-09-2022	Inter department Quiz competition
	September	Elocution	12-09-2022	Deptattment Level
13	September	International Programmers day	13-09-2022	Inter department Debugging Competition
14	September	Quiz	20/09/2022	Deptattment Level
15	September	Association Day	30-09-2020	Tree Planting
16	October	World mental health day	10-10-2022	Power point presentation
17	October	Group Discussion	13-10-2022	UG students
18	October	Seminar	20-10-2022	National level seminar
19	October	World food Day Seminar	17/10/2022	Deptattment Level
20	October	Parent Meeting	31-10-2022	Parents of all students

21	October	Soft Skill Development	8/11/2022	Cultural events
22	November	National Education Day	11-11-2022	Intra Collegiate Quiz competition
23	November	International Men's day	19-11-2022	Culturals by male students (Male students and gents staff only)
24	February	Disabled Job oriented Training	13-2-20223 to 25-2-2023	Hands on Training
25	March	Technothirst' 23	1/03/2023	Symposium
26	March	Tour	4/03/2023	Final year students
27	March	Validictory Day	9/3/2023	Prize distribution for department Students
28	April	Exit Meeting	27/04//2023	Final year students
29	April	Farewell	28/04/2023	Final year students



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 Head, Department of Computer Science
 Nanjil Catholic College of Arts & Science
 Nedumcode, Kaliyakkavilai - 629 153



A. [Signature]

PRINCIPAL
 Nanjil Catholic College of Arts & Science
 Kaliyakkavilai - 629 153

Nanjil Catholic College of Arts and Science

Kaliyakavilai

Department of Zoology

Annual Plan- (2022-2023)

S.No	Date	Programme	Participants
1	19.07.2022	Association meeting	Students & Staff
2	08.08.2022	Quiz Competition	Students
3	18.08.2022	Field Visit	Fist Year Students and Staff
4	11.09.2022	Workshop	Staff Students
5	14.09.2022	Aquaculture Field visit	Third Year Students & Staff
6	06.10.2022	Awareness Programme on Plastic Free environment	Staff & Students
7	25.01.2023	Pongal Celebration	Staff & Students
8	16.03.2023	Tour	3 rd year Students & Staff
9	16.04.2023	Field Visit	All Students and Staff


Head

Department of Zoology
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153, Tamil Nadu





PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153

NANJIL CATHOLIC COLLEGE OF ARTS AND SCIENCE

KALIYAKKAVILAI

PERSPECTIVE PLAN

DEPARTMENT OF PHYSICAL EDUCATION

Year : 2022-23

SI NO	PLAN
1	Inter School Football competition
2	Sports club meeting
3	Trekking
4	Quiz competition
5	Sports club celebration
6	Industrial visit
7	Sports club meeting
8	Workshop
9	Seminar
10	Sports day
11	One day camp



A. Suresh Kumar
PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153.

V. Suresh Kumar
Head
Department of Physical Education
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153, Tamil Nadu.



NANJIL CATHOLIC COLLEGE OF ARTS AND SCIENCE

KALIYAKKAVILAI

DEPARTMENT OF BUSINESS ADMINISTRATION

Annual Plan 2022-2023

Sl. No.	Date	Class	Programme
1.	30-07-2022	Alumni	Alumni Meet
2.	10-08-2022	Dept. of BBA & B. Com Department	Guest Lecture on "Digital Banking"
3.	18-08-2022	BBA Department	Independence Day Celebration
4.	23-08-2022	BBA Department	Training Programme
5.	27-08-2022	III BBA	Parent Teacher Meeting
6.	03-09-2022	II BBA	Parent Teacher meeting
7.	07-09-2022	BBA Department	Onam Celebration
8.	22-09-2022	III BBA	Industrial Visit
9.	01-10-2022	II BBA	Industrial Visit
10.	20-10-2022	I BBA	Parents Teacher Meeting
11.	17-11-2022	BBA Department	Guest Lecture on "Intellectual Property Rights"
12.	02-12-2022	BBA Department	Awareness Programme on Drug Abuse
13.	13-01-2023	BBA Department	Educational Tour
14.	12-02-2023	BBA Department	Art from waste competition
15.	20-02-2023	BBA Department	Seminar on Writing skills in Research
16.	23-02-2023	BBA Department	Industrial Visit
17.	15-03-2023	BBA Department	Eye Camp
18.	25-03-2023	BBA Department	Career Development Programme
19.	25-04-2023	BBA Department	Farewell day



A. [Signature]
PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153

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Head

Department of Business Administration
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153, Tamil Nadu.

NANJIL CATHOLIC COLLEGE OF ARTS AND SCIENCE, KALIYAKKAVILAI
DEPARTMENT OF COMMERCE
ANNUAL PLAN 2022-2023

S.No.	PROGRAMME	Proposed Date
	ODD SEMESTER	25/7/2023
	Bridge course- Basics of Accounting	8,10,11/8/2022
	Career opportunities in Banking Sector	3/9/2022
	Parents meeting	September or October
	Meet an Entrepreneur- What Makes You Beautiful	16/9/2022
	Small Industry Day	30/9/2022
	Inter College Competition	4/10/2022
	Debate Social Networking has Bad effects on Students	18/10/2022
	Guest Lecture on capital & Financial Market Opportunities	28/10/2022
	Intra Collegiate Quiz	4/11/2022
	Presenting Reviews of Research Articles from Journals.	7/11/2022
	Business opportunity program	9/11/2022
	Commerce fest - Exhibition	11/11/2022
	EVEN SEMESTER	
	Christmas Celebration	21/12/2022
	Class handled by PG students	22/12/2022
	Pongal Celebration	24/01/2023
	An Investor Awareness Programme	31/1/2023
	Debate on current Affairs	8/2/2023
	Skill Development programme- E- Filing of IT Returns	10/1/2023
	World Consumer Day- Consumer Rights and Protection(15th March)	15/3/2023
	Parents Meeting	March or April
	Remedial classes	Last week of April onwards
	Coaching for Advanced Learners	Last week of April onwards
	Mentoring	6/4/2023


Head

Department of Commerce
Nanjil Catholic College of Arts & Science,
Kaliyakkavilai - 629 153, Tamil Nadu.





PRINCIPAL
Nanjil Catholic College of Arts & Science
Kaliyakkavilai - 629 153.

NANJIL CATHOLIC COLLEGE OF ARTS AND SCIENCE

DEPARTMENT OF SOCIAL WORK (MSW)

YEARLY COURSE PLAN (2022-2023)

S.No	Date/ Duration	Programme/ Activity	Faculty in charge
1.	Second week of July, 2022	Orientation to fresher's	S.Mary pelsit
2.	Twice in a week (all Tuesdays and Fridays)	Observation Visit/ Concurrent Field Work	All Faculty members
3.	Last hour on all Thursdays	Group Conference	All Faculty members
4.	Last hour on all Wednesdays	Individual Conference	All Faculty members
5.	On all Wednesdays	SET/NET Coaching	Adv. Krishnaprasad
6.	On all Wednesdays	Remedial coaching and rank coaching	Ms. Seethu Vijayan
7.	12/08/2022	Remembering international youth day	Dr.S.Ponni
8.	Last week of August, 2022	Workshop on PRA tools	S.Mary pelsit
9.	First week of September 2022	Village Camp	Ms. Seethu Vijayan & Dr.S.Ponni
10.	Second week of September 2022	Quiz Programme	Ms. Seethu Vijayan
11.	Third week of September 2022	Debate	Dr.S.Ponni
12.	15-10-2022 to 23-10-2022 (9 days)	Study tour	Krishnaprasad K.R/ S.Mary pelsit
13.	First week of November	Department Association	Dr.S.Ponni
14.	Second week of November	Quiz Programme	Ms. Seethu Vijayan
15.	Third week of November	Debate	Dr.S.Ponni
16.	01/12/2022	Remembering World AIDS day	Ms. Seethu Vijayan
17.	First week of December	Extension Programme	All Faculty members

	2022		
18.	10/12/2022	Remembering Human Rights day/World Mental Health Day	Dr.S.Ponni& Ms. Seethu Vijayan
19.	Second week of January	Quiz Programme	Ms. Seethu Vijayan
20.	Third week of January	Debate	Dr.S.Ponni
21.	Second week of January	National level Conference	Krishnaprasad K.R
22.	04/02/2023	World Cancer Day	Dr.S.Ponni
23.	Second week of February	Quiz Programme	Ms. Seethu Vijayan
24.	Third week of February	Debate	Dr.S.Ponni
25.	15-03-2023	Social Workers Day Cum Alumni fest	Dr.S.Ponni
26.	Third week of March 2023	Medical Camp	All Faculty members
27.	Last week of March 2023	Awareness Programme on human values and ethics/professional ethics for social workers in work place	All Faculty members
28.	First week of April 2023	Health Awareness Programme	All Faculty members
29.	05.05.2023 to 05.06.2023	Block placement	S.Mary Pelsit



A. [Signature]
PRINCIPAL
 Nanjil Catholic College of Arts & Science
 Kaliyakkavilai - 629 153

S. Mary Pelsit
Head
 Department of Social Work
 Nanjil Catholic College of Arts & Science
 Kaliyakkavilai - 629 153, Tamil Nadu.